

## Rules

The activity of PhD Schools are regulated by the Law, the University Regulations for PhD Education and the regulations of the PhD School. The most important rules that apply are the following.

1. A student can enter to the PhD school, if he/she has an MSc degree or equivalent in any area related to Computer Science or Informatics, he/she has an English language certificate at level B (medium level), and he/she finds a supervisor at the PhD School.
2. The students of the School take courses, do research, publish papers, may participate in education and prepare a PhD thesis.
3. All students have to pass an entrance exam that is related to the student's planned research topic.
4. The accepted PhD student must submit a research plan that contains the purpose, the content and the outline of planned research, its scheduling, and the courses taken. This research plan must be accepted by his/her supervisor and the Council of the PhD School.
5. The length of PhD education is 4 years in general and in the case of successful completion, it is concluded by issuing a certificate (absolutorium) that attests that the student successfully completed his PhD studies.
6. The conditions of getting the absolutorium are the following: 240 credits containing at least 48 from courses and at least 75 credits from publications. Credits can be obtained for the semester activity report and education activity. The latter is limited to a maximum of 60 credits.
7. The most important rules for submitting a PhD thesis:
  - Absolutorium
  - a second (other than English) language certificate at level A (basic level)
  - at least five (5) papers two of which are published (or accepted for publication) in international journals indexed in any of the data bases Web of Science, Scopus or Thomson Reuters.
  - a summary of PhD thesis.
8. The Doctoral Council of the University decides on the acceptance of the PhD application, and in case of acceptance, assigns the scope and content of the PhD examination, the referees, and the defence committee. Prior to the PhD defence, the applicant must pass the examination, a preliminary defence (called home defence) at the assigned department. The final PhD defence can take place just after this and two positive referee's reports.

9. Those students who achieve the conditions of absolutorium and the PhD thesis submission can complete their studies earlier than the 4 years limit and also get an automatic acceptance of their PhD application.
10. After successful defence the Doctoral Council of the University makes the final decision on the PhD degree. The qualification of the PhD degree (rite, cum laude, summa cum laude) depends on the outcome of PhD examination and the final defence.
11. Those students who graduated in a foreign language other than English, are exempted from the second language requirement.
12. The PhD School can take students in corresponding form as well.